

Alyssa Magnone, Associate Preservation Specialist

NEDCC | Northeast Document Conservation Center

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PROFESSIONAL EXPERIENCE

Associate Preservation Specialist, NEDCC (September 2023 – Present)

- Assist libraries, archives, museums, historical societies, and other cultural heritage institutions with preservation strategy development, collections care, digital preservation, and disaster planning – Recent and scheduled clients include the New Bedford Fishing Heritage Center, Thomas Jefferson's Poplar Forest, Kennard African American Cultural Heritage Center, and Mather Museum and Interpretive Center
- Teach in-person and online workshops, webinars, and conference sessions—recent presentations include *Managing an Environmental Monitoring Program*, *Storing Audio Visual Collections*, *Exhibiting Your Collections*, and *Basics of AV Preservation*
- Co-teaching in-person and online workshops and webinars—recent co-presentations include *Fundamentals of AV Preservation* course and a full-day hands-on emergency preparedness and salvage workshop
- Monitor 24/7 emergency hotline and provide advice and resources to organizations in the event of a disaster or emergency
- Develop and update webinars, workshops, and online resources related to preservation
- Provide technical preservation advice to incoming inquiries via email or phone

Collections Manager, Aiken County Historical Museum (February 2019 – September 2023)

- Oversaw accessioning, cataloging, processing, inventorying, and storage of objects and archives
- Assessed condition and damage of historical objects and archival records, particularly for exhibit display, conservation recommendations, and deaccessioning projects
- Set storage and housing requirements for collections, as well as fabricated custom housing
- Managed and maintained data accuracy, performed object reconciliation with records, and resolved discrepancies in both PastPerfect Web Edition and paper records
- Authored policies and procedures related to preservation storage, access, handling, environment, and display, including the overhaul of the Collections Management Policies and Procedures
- Recommended and received approval to direct a Collections Assessment for Preservation (CAP) program application, which ultimately led to an agreement for approximately 4,000 sq. feet of additional, dedicated space for collections processing and storage
- Upheld preservation best practices on exhibitions, participated in installation/deinstallation, and fabricated custom object mounts/forms
- Directed and worked with Building & Grounds employees and contractors on preservation-related issues, such as HVAC and lighting
- Participated in public outreach programs focused on preservation and collections-related topics, such as *Collections Management Basics* (created for a community organization wanting to start their own museum), bi-annual presentations for new and seasoned docent training, behind-the-scenes tours for donors, and informational sessions for board members, such as *Deaccessioning 101*
- Helped to grow the museum's digital outreach efforts through updates to PastPerfect Public Access and the creation of the first online exhibit, *More than Fringe: 1920s Fashions of the Winter Colony*

Registrar, Augusta Museum of History (August 2017 – January 2019)

- Provided oversight for processing and care of collections
- Created and reviewed collections policies and procedures, including creating an intern and volunteer manual as well as updating the core documents needed for reaccreditation
- Helped complete a multi-year comprehensive inventory of an 8,000 sq. ft. collections storage space
- Retrieved and prepared objects, conducted research, and provided preservation guidance to staff regarding collection elements for exhibits, programs, and other museum needs
- Responsible for the curation of two rotating exhibits – one focused on new acquisitions and the other a grant-funded textile exhibit
- Provided preservation guidance, assistance, and demonstrated preservation methods to community members through public outreach programs such as *Behind the Scenes* and *Brown Bag Lectures*, a lunch-and-learn series

Assistant Collections Manager, Quaternary Research Center at Lubbock Lake Landmark, Museum of Texas Tech University (February 2015 – August 2017)

- Supervised the collections management of field-generated archaeological collections, averaging 150,000- 200,000 objects yearly
- Managed and maintained data processing accuracy and resolved discrepancies
- Helped rewrite and revise the laboratory procedures manual
- Coordinated projects, matrix processing, and data collection with the regional research Field Manager and Field Crew Chiefs
- Provided data management for scholarly reports and research publications
- Led tours of the Research Center

Additional pre-professional experience with museum collections, archaeological field methods and collections, and public outreach (2007 – 2014)

CONTINUING EDUCATION HIGHLIGHTS

Digital Curation Certificate, Library Juice Academy, in progress

Georgia Archives Institute, Georgia Archives, 2022

South Carolina Emergency Preparedness Training, NEDCC, 2021

Heritage & Emergency Response Training, Heritage Emergency National Taskforce, 2018

SELECTED CONFERENCE & WORKSHOP PRESENTATIONS

Southeastern Museums Conference (SEMC) – *After the Disaster: Serving Your Museum and Community*, 2023

SEMC – *Collections Care and Management for Novices*, 2021

RECENT PROFESSIONAL AFFILIATIONS & SERVICE

Southeastern Registrar's Association – Board Secretary, active member

Southeastern Museums Conference – Program Committee 2019-2021, active member

American Association for State and Local History – Nomenclature Task Force

EDUCATION

Master of Arts in Museum Studies, University of Florida (Gainesville, FL)

Bachelor of Arts in Anthropology and History, Mercyhurst University (Erie, PA)